

Presbytery of Monmouth Docket
Saturday, November 22, 2014
Tower Hill Presbyterian Church, Red Bank, NJ

9:00	Presbytery Convenes with Prayer	Rev. Jean Pinto
9:05	Opening Items of Business Formation of the Roll & Brief Announcements Approval of the Docket Report on Arrangements Report of the Stated Clerk & Correspondence	Rev. Jean Pinto Rev. Carlos Wilton
9:15	Order of the Day: Budget Consideration <ul style="list-style-type: none">• Church Testimonies• Power Point Presentation• Roundtable Discussion	Elder Bill Faust
9:45	Personnel	Rev. Douglas Chase
9:50	Sandy Recovery	Rev. Meredith Mueller
10:10	Bills and Overtures	
10:40	Johnsonburg Camp & Conference Center	Director Elise Bates Russell
10:50	Committee on Ministry	Elder Dan Raisch
11:00	Worship	Rev. Jason Tucker
11:45	Nominating Committee	Rev. Cynthia Ritter-Parker
11:50	Mission Working Group	Rev. Dana Eglinton
12:00	Education Working Group	Elder Joyce Davies
12:15	Miscellaneous, Un-docketed & Unfinished Business Thanks Extended to Host Church, Motion to Adjourn	Rev. Jean Pinto
12:20	Closing Prayer	Rev. Jean Pinto
12:25	Lunch	

Draft Minutes
Monmouth Presbytery Mission Council
November 13, 2014

The meeting of the Mission Council of the Presbytery of Monmouth was called to order on November 13, 2014 at 7:00 p.m. at the First Presbyterian Church, Freehold, New Jersey, with Moderator Rev. Jean Pinto presiding.

Roll of Attendance

Moderator - Rev. Jean Pinto	P
Vice Moderator - Ruling Elder Bill Faust	P
Past Moderator - Rev. Stephen Heinzl-Nelson	P
Ruling Elder Don Winchell, 2015-1	E
Rev. Cynthia Ritter Parker, 2015-1	P
Ruling Elder Walt Vincent, 2016-1	P
Rev. Courtney Cromie, 2016-1	P
Ruling Elder Patricia Apy, 2017-1	E
Rev. Theresa Swenson, 2017-1	E
Regional Presbyter Rev. Wendy Bailey (without vote)	P
Stated Clerk Rev. Carl Wilton (without vote)	E

(P=Present, A=Absent, E=Excused)

Moderator Rev. Jean Pinto led the Mission Council in an opening **prayer**.

It was moved and carried to form the roll and approve the docket.

It was moved and carried to excuse those Mission Council members named above.

Ruling Elders Howard Dunbar and Nancy Tindall were welcomed to the table during discussion of the 2015 Budget.

Regional Presbyter Rev. Wendy Bailey reported that housing allowances will still be tax exempt in 2015 and that her final New Brunswick Presbytery meeting was November 11.

With clarity Ruling Elder Bill Faust presented the proposed **2015 Budget** with three immediate considerations to balance the budget and one long-term. These will be presented at the November 22 presbytery meeting with vote on the budget at the January meeting. Rev. Jean Pinto set the tone for this discussion as a visioning task, while Rev. Stephen Heinzl-Nelson centered our conversation in the mission and ministry of Christ's church.

The **General Presbyter's job description** (as written by the Personnel Committee and the Regional Presbyter) was reviewed and approved for presentation to presbytery. Rev. Jean Pinto centered the conversation in Mission Council's purpose as the visioning body. Staff design will be in alignment with the presbytery's mission. Rev. Wendy Bailey plans to use the model of 4 hour work units. As our part-time General Presbyter she will

average 6 units each week, plus supply preaching which will increase presbytery's visibility in our churches.

Rev. Stephen Heinzl-Nelson spoke of creating a **vision** that would help our churches want to support presbytery. Rev. Jean Pinto suggested we lift up vignettes (about how presbytery is helping churches) at presbytery meetings. She noted that presbytery's mission is to empower churches.

Rev. Courtney Cromie provided detailed written minutes from the October 29 **Worship Sub-Committee** meeting. The committee's plan:

1. Set theme for each Presbytery Meeting Worship
2. Each Service will include Prayer, Song, and The Word
3. Rotating Preachers will be included and Rotating Lay Leadership
4. Host Church will be included in Music Planning with Possible Supplementation
5. We will have Communion once-a-year
6. We will have 45 -60 minute worship on Saturday Meetings and 35-45 minute worship on Tuesdays
7. Worship services will be Christ-Centered and is a worship service for God sponsored by the Monmouth Presbytery. We promise it will feed, inspire, and nourish the Body of Christ!

The **November presbytery docket** was set, including round table discussions of "What can the presbytery do for you?"

The meeting was adjourned with **prayer** by Rev. Stephen Heinzl-Nelson.

Submitted by:
Rev. Cynthia Ritter Parker

THE PRESBYTERY OF MONMOUTH
2015 Budget Considerations

Budget Items	Initial 2015 Budget	Consider	Proposed 2015 Budget Revised	% of Receipts	Consideration
Revenue:					
Per Capita	414,093		414,093	79.7%	
\$0.10 Increase	1,176		1,176	0.2%	
Mission	80,000		80,000	15.4%	
Reserves	-		-	0.0%	
Other	<u>10,500</u>	<u>14,000</u>	<u>24,500</u>	4.7%	1. Withdraw market appreciation from undesigned investments
Total	505,769	14,000	519,769	100.0%	
Expenses:					
Staff*	229,539	(29,745)	199,794	38.4%	2. Reduce weekly hours for select staff
Mission to Our Churches	170,260		170,260	32.8%	
GA/Synod Per Capita	132,045	(30,781)	101,264	19.5%	3. Discount the amount of GA/Synod per capita paid by 23%
Program	25,801		25,801	5.0%	
Operations	<u>22,650</u>	<u>-</u>	<u>22,650</u>	4.4%	
Total	580,295	(60,526)	519,769	100.0%	
Net Asset Change	(74,526)	74,526	(0)		

THE PRESBYTERY OF MONMOUTH
2015 Budget Considerations

1. Withdraw market appreciation of investments which have accumulated over time
2. Reduce staff hours
3. Remit a discounted percentage of our assessed GA & Synod Per Capita
4. Establish a Stewardship Working Group to design and promote an ongoing strategy for funding the Presbytery

THE PRESBYTERY OF MONMOUTH
2015 Budget

Budget Items	2014 Budget	% of Receipts	Initial 2015 Budget	% of Receipts	Description
Revenue:					
Per Capita	423,703	73.6%	414,093	81.9%	11,764 Members, a decline of 273
\$0.10 Increase			1,176	0.2%	Reflects increase in GA & Synod per capita
Mission	85,000	14.8%	80,000	15.8%	General mission pledge
Reserves	48,985	8.5%	-	0.0%	
Other	<u>17,605</u>	3.1%	<u>10,500</u>	<u>2.1%</u>	
Total	575,293	100.0%	505,769	100.0%	
Expenses:					
Staff*	225,449	39.2%	229,539	45.4%	General Prebyter, Admin Asst, CE Consultant, Financial Manager, Stated Clerk
Mission to Our Churches	157,228	27.3%	170,260	33.7%	Effective subsidy for churches not paying full per capita - about 41.4% of total assessment
GA/Synod Per Capita	135,150	23.5%	132,045	26.1%	100% GA/Synod per capita assessed to Presbytery
Program	22,824	4.0%	25,801	5.1%	Ed Min, MWG, CPM, Enrichment Grants
Operations	<u>34,642</u>	6.0%	<u>22,650</u>	<u>4.5%</u>	Technology, insurance, audit, office supplies, other
Total	575,293	100.0%	580,295	114.7%	
Net Asset Change	0	0.0%	(74,526)	-14.7%	
Members**	12,037		11,764		

*Staff: Treasurer, Genesis Ctr Director & Sandy Advocate are not included since they are funded from designated funds or unpaid

**Excludes Mt. Holly

COMMITTEE ON MINISTRY REPORT
November 22, 2014

The Committee reports the following to Presbytery, based on actions taken at the stated Committee meeting of November 4, 2014:

- A. The Committee voted to recommend that Presbytery approve the transfer of membership of the Rev. Wendy Bailey to Monmouth Presbytery from New Brunswick Presbytery, and that Rev. Bailey be added to the pulpit supply list.
- B. Acting as the Presbytery, the Committee approved the extension of the Stated Supply Contract between the Session of the Sayreville church and the Rev. Michael Hoffarth to Dec. 31, 2015 with the following terms for the part time (20 hours) position. (Note that as a member of the UCC, Rev. Hoffarth is not a member of the Board of Pension of the PC(USA))

Cash Salary	\$ 16,063	SS Offset	\$ 3,020
Housing	\$ 24,603	Auto	\$ 2,000
Other compensation	\$ 2,776	Vacation	4 Weeks + 1 Sunday
Study Leave	2 weeks	Study/Prof Exp	\$ 400

- C. Acting as the Presbytery, the Committee approved a motion to extend the Stated Supply Contract between the Lakehurst Session and the Rev. Christina Hindley to December 31, 2015, with the following terms for the part time position. (Note that Rev. Hindley has submitted a request to withdraw from BOP Pension programs. This is possible because this is not an installed position.)

Cash Salary	\$ 28,000	SS Offset	\$ 3,020
Housing	\$ 7,800	Auto	\$ 2,000
Pension/Medical	\$ 3,840	Vacation	4 Weeks + 1 Sunday
Dental Ins.	\$ 840	Study Leave	2 weeks
Insurance	\$ 2,000	Study/Prof Exp	\$ 400

- D. That the Committee voted to recommend that Presbytery confer on the Rev. Ron Fritts the status of Honorably Retired at his request.
- E. That a motion was made, seconded and adopted to appointed Rev. Bill Morris as moderator of the Session of the United Presbyterian Church of Millstone (Perrineville) pending the arrival of an Interim Pastor.

- F. By eVote taken after the Committee's stated meeting, the Committee, acting as the Presbytery due to time constraints, voted to confer on Rev. Robin Lostetter the status of Honorably Retired. (Rev. Lostetter will be transferring to the Presbytery of Pittsburgh.)

- G. By eVote taken after the Committee's stated meeting, the Committee recommends that Presbytery concur with the Rev. Victoria A.P. Pruner and the congregation of the Presbyterian Church of Toms River in their request to dissolve the pastoral ties between them, effective November 15, 2014. (The action was taken at a properly called congregational meeting held on October 12, 2014 and the motion was approved by voice vote.)

Respectfully submitted,

Daniel Raisch

Nominating Committee
Monmouth Presbytery Meeting
November, 22, 2014

Committee on Representation

Rick LaFever Commissioned Ruling Elder 1st, Lakewood 2017 1st

Nominees for the Synod Mission and Ministries Commission

Charlotte Alderfer Ruling Elder Toms River 2017 1st

Mike Hoffarth Teaching Elder 1st, Sayreville 2017 1st

Jessica Irelan Malek Teaching (Parish Associate) 1st, Freehold 2017 1st
Specialized Ministry (Hospice Chaplain)

Tri-Presbytery Commission - TIP (Tres Iglesias Presbiterianas)

Jean Pinto Teaching Elder United, Yardville 2017 1st

Trustees

Eric Hess Ruling Elder Morningstar, Bayville 2017 1st

PRESBYTERY: MONMOUTH

COMMITTEE	TOTAL #	GENDER		RACIAL/ETHNIC						AGE GROUPS						SN	ECCLESIASTICAL STATUS		
		M	F	AF	AS	LA	NA	KO	AE	1	2	3	4	5	6		C	E	L
BILLS & OVERTURES	8	5	3						8	1				6	1		4	3	1
CAMPS & CONFERENCES	1		1						1		1							1	
COMMITTEE ON MINISTRY	15	12	3	1					14			2	4	5	4		7		8
PREPARATION FOR MINISTRY	9	5	4						9			2	2	3	2		6	3	
ORDINATION EXAM READERS	2	1	1						2			1	1				1	1	
REPRESENTATION	3		3						3					3			3		
ED. MINISTRIES	7		7						7				1	4	2		1	6	
WESTMINSTER FOUNDATION	2	1	1						2					1	1		1	1	
MISSION COUNCIL	8	5	3						8			1	1	3	3		4	4	
MISSION WORKING GROUP	9	4	5						9		1		2	3	3		5	3	1
NOMINATIONS	5	1	4						5				1	3	1		1	4	
TOTALS	69	34	35	1					68	1	2	6	12	31	17		33	34	2

KEY: Gender: (M) Male; (F) Female;

Racial Ethnic: (AF)African American; (AS)Asian American; (LA)Latin American; (NA)Native American; (KO)Korean American; (AE)Anglo European;

Age Groups (1) 25 and under; (2) 26-35; (3) 36-45; (4) 46-55; (5) 56-65; and (6) 66 and over;

Other: (SN) People with Special Needs or Disabilities; Ecclesiastical Status (C) Clergy; (E) Elder;
(L) Lay person

PRESBYTERY: MONMOUTH

COMMITTEE	TOTAL #	GENDER		RACIAL/ETHNIC						AGE GROUPS						SN	ECCLESIASTICAL STATUS		
		M	F	AF	AS	LA	NA	KO	AE	1	2	3	4	5	6		C	E	L
PERM. JUD. COM	8	4	4	1					7			1		4	2		7	1	
PERSONNEL	5	2	3						5					3	2		3	2	
SESSION. REC.	2	1	1						2					2	1		1	1	
TRI-PRES. COMM	4	1	3			1			3			1	1	1	1	1	3	1	
TRUSTEES	6	5	1						6					4	2		2	4	
TOTALS	25	13	12	1		1			23			2	1	14	8	1	16	9	

KEY: Gender: (M) Male; (F) Female;
Racial Ethnic: (AF)African American; (AS)Asian American; (LA)Latin American; (NA)Native American; (KO)Korean American; (AE)Anglo European;

Age Groups (1) 25 and under; (2) 26-35; (3) 36-45; (4) 46-55; (5) 56-65; and (6) 66 and over;

Other: (SN) People with Special Needs or Disabilities; Ecclesiastical Status (C) Clergy; (E) Elder;

(L) Lay person

PRESBYTERY OF MONMOUTH
MEETING IN OAK GROVE, NEW JERSEY
TUESDAY, SEPTEMBER 23, 2014

The Stated Meeting of the Presbytery of Monmouth, held at the Oak Grove, New Jersey, on Tuesday, September 25, 2012 at 7:00 p.m., was convened with prayer offered by the Moderator, Rev. Jean Pinto.

The Rev. Merideth Muller, Director of Advocacy for Long Term Recovery, led the Presbytery in worship, assisted by Rev. David Woehr, Rev. Courtney Cromie, Rev. Cynthia Ritter Parker, Elder Patricia Apy and Rev. Stephen Heinzl-Nelson. Music was provided by Molly Snow, organist and Enoch Smith, Jr. Director of Music, Allentown.

ROLL OF PRESBYTERY'S COMMISSIONERS

The roll of commissioners present was formed by the Stated Clerk, the Rev. Carl Wilton. The roll for this Stated Meeting was as follows:

Church	Minister Commissioners	Elder Commissioners
Allentown	Stephen Heinzl-Nelson	Nancy Tindall Jerry McLaughlin
Atlantic Highlands, First		
Barneget, Wright Memorial		
Bayville, Morning Star	Myrlene Hamilton Hess	John Czekaj
Belmar, First	Bill Morris	
Bordentown, First	Robin Lostetter	Kathy Ackerman
Bricktown, Brick	Doug Chase	Lori Evans
Cliffwood Beach, Bayview		
Cranbury, First	Suzanne Schafer-Coates Lou Mitchell	Don Winchell
East Brunswick, Trinity		
Englishtown, First	Cynthia Ritter Parker	Robert Musser
Farmingdale, Pierce Memorial		Howard Dunbar
Forked River	Terry Chapman	Kelly Fitzpatrick
Freehold, First		
Hightstown, First		Mark Dahlinger Walt Vincent
Jackson, Cornerstone	Courtney Cromie	Bruce Thompson
Jacksonville	Dana Eglinton	Thad Livingston
Jamesburg	Gary Filson	Diana Chase
Korean New Church Development		
Lakehurst	Christina Hindley	Anne Bell
Lakewood, First		Francis Nace
Lakewood, Hope		Hillary Bryce
Lincroft		

Long Branch, First		
Manasquan, First	Jim Dunson	
Matawan, First	N. Scott Cupp	Barbara Dodenhoff Diana Noble
Middletown, Westminster		John Pillarella
Neptune, Martin Luther King Jr		
New Egypt, Plumsted	Phyllis Zoon	
New Gretna, First		
Ocean, Church on the Hill	Bill Turner	
Perrineville, Millstone		
Point Pleasant Beach	Carl Wilton	
Red Bank, First	Theresa Swenson Jason Tucker	Bill Faust Ken Garrison Kenneth Park
Retreat, Oak Grove	David Woehr	
Rumson, First	John Monroe	Sue Smith
Sayreville, First	Mike Hoffarth	
Shrewsbury		Joyce Davies Joe Davies
Primera Iglesia Presbiteriana Hispana, "Principe de Paz"	Julissa Alvarez Garcia	
South Amboy, First		
Sykesville, First		
Tennent, Old Tennent		Gary Weiss
Tinton Falls, Hope		
Toms River		Susan Halsey Iver Kennedy Dan Raisch George Swanson
Tuckerton, First		Gwen Atwell Dale Genberg
Yardville, United	Jean Pinto	Kathy Thewes
Mission Council		
Administrative Division Steering Committee		
Ministries Division Steering Committee		
Board of Trustees		

	<u>MONMOUTH PRESBYTERY SPECIALIZED, AT-LARGE & RETIRED MINISTERS</u>	<u>GUEST - MINISTERS</u>	<u>GUESTS - ELDERS</u>	<u>GUESTS - OTHERS</u>
Attendees with Privilege of the Floor	Cindy Bowman (at-large) Linda Goeddel (specialized) Merideth Mueller (at-large) Jane Price (specialized) Dierdre Thomson			

	(specialized)			
Presbytery Staff	Wendy Bailey		*Patty Williams Marie Luthringer	
Other Presbytery Members			Vera Musser	
Guests			Marcia Alig Marsh Gosnell	Iris Kirkpatrick

* Lay employee with privilege of the floor (G-14.0804)

In keeping with the provisions of the *Form of Government*, G-11.0202, the 31 ministers and the 35 elders present constituted a quorum for the Stated Meeting. The total registered attendance was 71; the total number of persons eligible to vote was 66.

The following were **absent**:

There were no elder commissioners present from the following churches: Atlantic Highlands, East Brunswick, Freehold, Korean, Long Branch, MLK, Perrineville (Millstone), Sykesville, Barnegat, Lincroft, New Gretna

Elders attending a Stated Meeting for the first time were introduced.

APPROVAL OF THE DOCKET

It was moved and carried to approve the docket for this meeting. Business docketed at this meeting included:

Worship
 Presbytery Convenes with Prayer
 Opening Items of Business
 Formation of the Roll and Brief Announcements
 Approval of the Docket
 Report on Arrangements
 Report of the Stated Clerk & Correspondence
 Installation of the Vice-Moderator
 Report of the Regional Presbyter
 Mission Council
 Trustees
 Announcements, Sharing of Mission Joys
 Committee on Preparation for Ministry
 Committee on Ministry
 Nominating Committee
 Mission Working Group
 Personnel
 Sessional Records and Review Committee
 Miscellaneous, Un-docketed & Unfinished Business
 Motion to Adjourn

REPORT ON ARRANGEMENTS

The Rev. David Woehr welcomed the presbytery and acquainted the commissioners with the facilities of the Oak Grove Presbyterian Church.

REPORT OF THE STATED CLERK

The Rev. Carl Wilton, Stated Clerk, reported.

REPORT OF THE REGIONAL PRESBYTER

Regional Presbyter the Rev. Wendy Bailey requested her call to New Brunswick as half time Regional Presbytery, be dissolved and that presbytery has voted to concur, effective December 31, 2014. She continues half-time in Monmouth Presbytery.

Rev. Myrlene Hamilton Hess said that the relationship with Monmouth continues unchanged, though the name of the position needs to be changed as a result of the change and it no longer being a regional position.

PERSONNEL

Rev. Doug Chase reported the oversight and care aspects of the position will be transitioned from the soon-to-be-dissolved Regional Presbyter Committee to the Personnel Committee.

Annual assessment of staff positions to begin as well.

Rev. Gary Filson made a motion to dismiss Regional Presbyter Committee, with thanks, effective December 31, 2014.

MISSION COUNCIL

Vice-Moderator Elder Bill Faust presented the report of the Mission Council. Upon approval of the 2015 meeting dates, he also announced that November's (2014) meeting has been moved from Tuesday, November 25th to Saturday, 9-1:00pm, the location also being changed from Martin Luther King, Neptune to Tower Hill, Red Bank.

Motion was made and moved to accept the Bylaws change: "...as its coordinated body." (3rd page) as proposed by the Mission Council.

Mission Council moved to elect Patty Williams to be a member Nominating Committee.

Continuing to work on Standing Rules.

TRUSTEES

Rev. Carl Wilton reported on behalf of Rev. Scott Cupp. Fuel oil spill remediation for Principe de Paz. A letter is going to all churches encouraging them to ensure that there are no similar issues elsewhere, and to check their individual insurance policies.

Motion to transfer title of Cliffwood Beach property from Presbytery to Principe de Paz was postponed until such time that all remediation work is completed.

After a request for nominations from the floor, elected Rev. N. Scott Cupp as President of the Board of Trustees.

ANNOUNCEMENTS AND JOYS

See packet--No wreaths

COMMITTEE ON PREPARATION FOR MINISTRY

Rev. Courtney Cromie reported. Prayers offered for George Gill, complications from back surgery, cancer of the blood.

Mission Council to receive Sue Smith as a candidate and held a reception with the Moderator presiding and with prayer from the Rev. John Monroe of Rumson.

After examination, Mission Council to approve the Rev. Lisa Day as pastor, First Presbyterian Church Hightstown, effective October 1, 2014. AA/EEO procedures have been followed.

COMMITTEE ON MINISTRY

Elder Dan Raisch reported. COM has acted to eliminate position of Associate Pastor, Hightstown, retroactive to October 13, 2013, noting that the BOP has been notified that they have been incorrectly listing the Rev. Suzanne Schafer-Coates as Associate Pastor, when in fact she has been serving as Chaplain at Meadow Lakes.

After examination, Mission Council to receive the Rev. Fred Whitehurst as a member of Monmouth Presbytery, transferring from the Presbytery of Atlanta, who is a chaplain with the Vitas Hospice organization within the bounds of Monmouth Presbytery.

COM has voted to approve Nancy Conklin as interim pastor, Freehold, she introduced herself to Presbytery.

On behalf of presbytery, COM Recommends the Rev. George Betz status be changed to retired. He had been serving as Interim Pastor at Lincroft.

Elder Bill Faust went over the changes anticipated for the benefits 2014-15. Mission Council to revise the Presbytery's terms of call requirements to allow cost-sharing with respect to medical costs, reflecting changes in BOP medical coverage:

- Board of Pensions allows individual or family medical coverage with different rates
 - 23% of Total Effective Salary for Individuals
 - 24.5% of Total Effective Salary for Families
- Upper Limit on Social Security will be increased from \$117,000
- Mileage Rate reimbursement will change

COM recommends to Presbytery the following changes for Monmouth Presbytery

- Increase Cash Salary by 1% or 2% and eliminate the Monmouth Presbytery medical reimbursement requirement
- Determine with Pastor the appropriate Medical Coverage – Family vs Individual
- If Family Medical Coverage is appropriate, determine with Pastor how much of the incremental 1.5% cost will be assumed by the Pastor

The recommendation is that the medical-expense reimbursement line be transferred into cash salary. If there is a need for family medical coverage, the Presbytery is recommending that the congregation enter into negotiation with the pastor as to how much, if any, of the cost of family medical coverage will be borne by the pastor.

In the interest of time, the Committee voted to act as the Presbytery to change the status of Rev. George Betz to honorably retired (from Lincroft) at Rev. Betz's request.

Acting on behalf of the Presbytery, COM adopted a Motion to approve the extension of the contract between the Rev. Fred R. Halde and the New Gretna Presbyterian Church for services as Stated Supply Pastor for one year beginning October 1, 2014, at 18 hours per week, with the following terms: salary \$17,000, and expenses (all vouchered) for:

Furnishings allowance \$3,500; medical allowance \$2,500; study leave/professional expenses \$1,200, and auto allowance \$1,500.

By eVote taken after the Committee's stated meeting of September 2, 2014, the Committee voted to recommend that Presbytery confer on Rev. Robin Lostetter the status of At-Large member, effective September 1, 2014, following Rev. Lostetter's completion of her contract for services as Stated Supply Pastor with the First Presbyterian Church of Bordentown.

Mission Council to approve installation 11/14, 2pm of Rev. Lisa Day as pastor, Hightstown. The Committee recommends that Presbytery approve the following individuals to serve on an administrative commission for the installation of the Rev. Lisa Day at the First Presbyterian Church Hightstown on November 23, 2014 at 2:00 p.m.:

Reverend Jean Pinto, Moderator & Yardville – Preside & Propound
Reverend Mary-Lynn Morrison, Member-at-Large
Reverend Cynthia Ritter Parker, Englishtown
Reverend Byron E. Schafer, Honorably Retired

Ruling Elder Robert Smith, Toms River
Ruling Elder Ronald Niebo, Hightstown – Charge to the Congregation
Ruling Elder Thaddeus Livingston, Jacksonville

Members of other Presbyteries to be seated as Corresponding Members:

Reverend John Weicher, Philadelphia Presbytery – Sermon

Bishop Tracie Bartholomew, New Jersey Synod, Evangelical Lutheran Church in America
– Charge to Reverend Day

NOMINATING COMMITTEE

Rev. Cynthia Ritter Parker reported.

Bills and Overtures

John Monroe Teaching Elder Rumson, 1st 2017 1st

Committee on Ministry

Glenn Sandberg Ruling Elder East Brunswick, Trinity 2017 1st

Committee on Preparation for Ministry

Jason Tucker Teaching Elder Red Bank, Tower Hill 2017 1st

Ordination Exam Readers (2014/2015)

Joanne Van Sant Teaching Elder
John Milne Teaching Elder

Personnel

Barbara Dodenhoff Ruling Elder Matawan, 1st 2017 2nd

Synod Assembly

Bill Morris to Synod Assembly
Gary Filson (alternate)
Megan Gadsby Ruling Elder Yardville, United 2017

Trustees

Bruce Thompson Ruling Elder Jackson, Cornerstone 2015 1st

MISSION WORKING GROUP

Rev. John Monroe reported. Introducing an emerging ministry Sabbath House.

REPORT ON LEAVES OF ABSENCE

The Presbytery excused those presbyters previously named from this Stated Meeting of the Presbytery of Monmouth.

THANKS EXTENDED TO THE HOST CHURCH

The Moderator extended thanks to Oak Grove Presbyterian Church for their warm hospitality in hosting this meeting of the Presbytery.

ADJOURNMENT

The Presbytery meeting adjourned at 9:35 p.m. with prayer by Moderator Rev. Jean Pinto

Attest:

The Rev. Carl Wilton, Stated Clerk

DRAFT MINUTES OF THE MISSION COUNCIL OF THE PRESBYTERY OF MONMOUTH

The meeting of the Mission Council of the Presbytery of Monmouth was called to order on Thursday, August 14, 2014 at 7:15 pm at the First Presbyterian Church, Freehold, New Jersey, with Moderator the Rev. Jean Pinto presiding.

ROLL OF ATTENDANCE

Moderator The Rev. Jean Pinto P
Vice Moderator Ruling Elder Bill Faust P
Past Moderator The Rev. Stephen Heinzl-Nelson P
Ruling Elder Patricia Apy E
Ruling Elder Don Winchell, 2015 P
The Rev. Cynthia Ritter-Parker, 2015 P
Ruling Elder Walter Vincent E
The Rev. Courtney Cromie P
The Rev. Theresa Swenson P
Regional Presbyter The Rev. Wendy Bailey (without vote) P
Stated Clerk The Rev. Carl Wilton (without vote) P
(P=Present; A=Absent; E=Excused)

Moderator the Rev. Jean Pinto led the Mission Council in an opening prayer.

It was moved and carried to form the roll and approve the docket.

It was moved and carried to excuse those Mission Council members named above.

It was moved and carried to approve the minutes of the June 12, 2014 Mission Council meeting.

Regional Presbyter the Rev. Wendy Bailey reported that the recent decisions of the General Assembly have not led to unrest in most churches of the Presbytery.

There was discussion of inviting General Assembly Moderator Heath Rada to address a future meeting of the Presbytery. Jean Pinto will extend an invitation through the Moderator's office in Louisville.

The Rev. Terry Chapman is going to be the keynote speaker for the Association of Mid Council Leaders annual meeting in Louisville in October, speaking on the art of convening.

The Revs. Carl Wilton and Courtney Cromie will undertake a review of the Standing Rules to bring them into compliance with the new Form of Government, recommending changes to the Mission Council for

recommendation to the Presbytery. They will also begin work on a manual of operations.

It was moved and carried to appoint a Mission Council Worship Committee comprised of the Rev. Courtney Cromie, chair, Ruling Elder Trish Apy, the Rev. Steven Heinzl-Nelson and the Rev. Cynthia Ritter-Parker. This committee will plan worship for upcoming Presbytery meetings.

The Rev. Carl Wilton reported that he will be attending a weeklong training conference in conflict resolution led by staff of the Lombard Mennonite Peace Center, August 25-29.

VISIONING

There was discussion of some possible new names for the Mission Council (necessary because of the new, specialized use of the word "council" in the Form of Government). Some possibilities include "administrative cabinet," "mission roundtable," "coordinating committee" and "planning and visioning team." The Mission Council will discuss these and other possibilities at their upcoming retreat, with the goal of making a recommendation to the Presbytery.

It was noted that the Tuesday, September 23, 2014 Presbytery meeting will convene at 7:00 pm at the Oak Grove church in Retreat.

It was moved and carried to recommend to the Presbytery the following additional Presbytery meeting dates:

Saturday, November 22, 2014, 9:00 am-1:00pm, Martin Luther King church, Neptune (if the way be clear, since the church has previously agreed to host on another date)

Tuesday, January 27, 2015, 7:00 pm, Englishtown

Tuesday, April 28, 2015, 7:00 pm, Hope church, Lakewood

Tuesday, June 23, 2015, 7:00 pm, Lakehurst

Tuesday, September 22, 2015, 7:00 pm, location to be announced

Saturday, November 21, 2015, 9:00 am-1:00 pm, Cornerstone church, Jackson

It was moved and carried to nominate Ruling Elder Patty Williams to the Nominating Committee, Class of 2017.

It was moved and carried to nominate the Rev. Bill Morris to the Nominating Committee, Class of 2017, if the way be clear.

The meeting was adjourned at 9:10 p.m. with prayer by the Rev. Stephen Heinzl-Nelson.

The Mission Council will meet for a retreat on Monday, September 22,

3:00-8:00 pm at the home of the Rev. Wendy Bailey.

ATTEST:

The Rev. Carl Wilton, Stated Clerk

DRAFT MINUTES OF THE TRUSTEES OF THE PRESBYTERY OF MONMOUTH

The stated meeting of the Board of Trustees of the Presbytery of Monmouth was called to order on Wednesday, August 13, 2014 at 9:00 a.m. at the First Presbyterian Church, Red Bank, by the Rev. Scott Cupp, President. Mr. Cupp opened the meeting with prayer.

ROLL OF ATTENDANCE

President - The Rev. Theresa Swenson P

Members

The Rev. N. Scott Cupp P

Ruling Elder Joseph Kavalek P

The Rev. John Milne E

Ruling Elder Gary Weiss P

Ruling Elder Sue Warren E

Regional Presbyter The Rev. Wendy Bailey E

Treasurer Ruling Elder Nancy Tindall E

Financial Secretary Ruling Elder Howard Dunbar P

Stated Clerk The Rev. Carl Wilton P

(P=Present; A=Absent; E=Excused)

Ruling Elder Howard Dunbar participated via conference call. Former President the Rev. Theresa Swenson was also in attendance, as was Rob Wallman, who is managing the cleanup at the Principe de Paz church for the Presbytery.

The minutes of the May 28, 2014 meeting were approved.

It was moved and carried to ask the Nominating Committee to replace Ruling Elder Rosemary Bateham on the Board, who has never been able to attend a meeting due to health reasons.

Mr. Wallman reported on progress of the excavations and cleanup from the fuel-oil spill at the Principe de Paz church. Nine helical piers are being installed to support the building while the contaminated soil underneath is being excavated. There is access to the sanctuary, but not to the fellowship hall, as the work is ongoing.

The Trustees reviewed a June 24, 2014 letter from the Presbytery's attorney, Joanne Vos, of Maraziti, Falcon and Healey, LLP, to Damon Burke of the Mercer Insurance Company. Subsequent to that letter - which was a second request for an answer on the claim - the insurance company denied the claim, because the age of the soil samples indicates that the contamination happened after a fuel-oil contamination exclusion was added to the policy. Mr. Wallmann is pursuing the possibility of a review of that decision, seeking coverage for portions of the work that are not

related to soil contamination.

It was moved and carried to recommend that the Presbytery transfer the title of the Cliffwood Beach property to the Principe de Paz congregation, with the understanding that the Presbytery will continue to cover the cost of the fuel-oil spill remediation.

The Principe de Paz congregation is already paying for 1.3 million dollars' worth of insurance on the property.

Howard Dunbar and Nancy Tindall are in conversation with leaders of the First Presbyterian Church of Hightstown about the possibility of their negotiating better repayment terms for their property-renovations loan with a local bank.

It was moved and carried to designate Stated Clerk Carl Wilton and Treasurer Nancy Tindall as authorized signers for transactions related to the Presbytery's investments in PC(USA) New Covenant Funds.

The meeting was adjourned at 10:40 a.m. with prayer by the Rev. Theresa Swenson. The next stated meeting of the Board will take place on Wednesday, September 10, 2014 at 10:00 am, location to be announced.

ATTEST:
Rev. Carl Wilton
Stated Clerk

TRUSTEES REPORT
MONMOUTH PRESBYTERY
23 SEPTEMBER 2014
WORK IN PROGRESS

1. Work continues to remediate the oil leak at Principe de Paz. The remediation engineers have discovered the extent of the spill exceeds what was originally estimated. As a result they have had to dig deeper and the supports of the foundation have also needed to be deeper than originally thought.

The work has interfered with the water supply to the church so it was turned off. An alternate source, from the manse, has been located and is currently serving as a temporary fix to the problem. If the township determines this is not acceptable then an alternate site for PdP to worship will need to be secured.

It may be helpful to re-structure the way the property is listed with the town so that it is one property instead of two. This would help them with their tax map, but prevent us from a future sub-division. Future conversations may help us clarify this.

2. A communication is in transit to all of the churches of the Presbytery encouraging them to review their insurance policies to ascertain:

a. The adequacy of their policies to cover replacement of their facilities and contents.

b. Whether they have an oil tank and if so whether leakage is covered by that policy.

3. The Trustees are under-represented and request Nominating Committee fill the vacant slots as soon as possible so that the work of the Trustees can move forward with the appropriate representation.

ACTION:

The Trustees move that the Presbytery transfer the title of the Cliffwood Beach property to the Principe de Paz congregation, with the understanding that the Presbytery will continue to cover the cost of the fuel-oil spill remediation.

Respectfully submitted:
N. Scott Cupp
Moderator