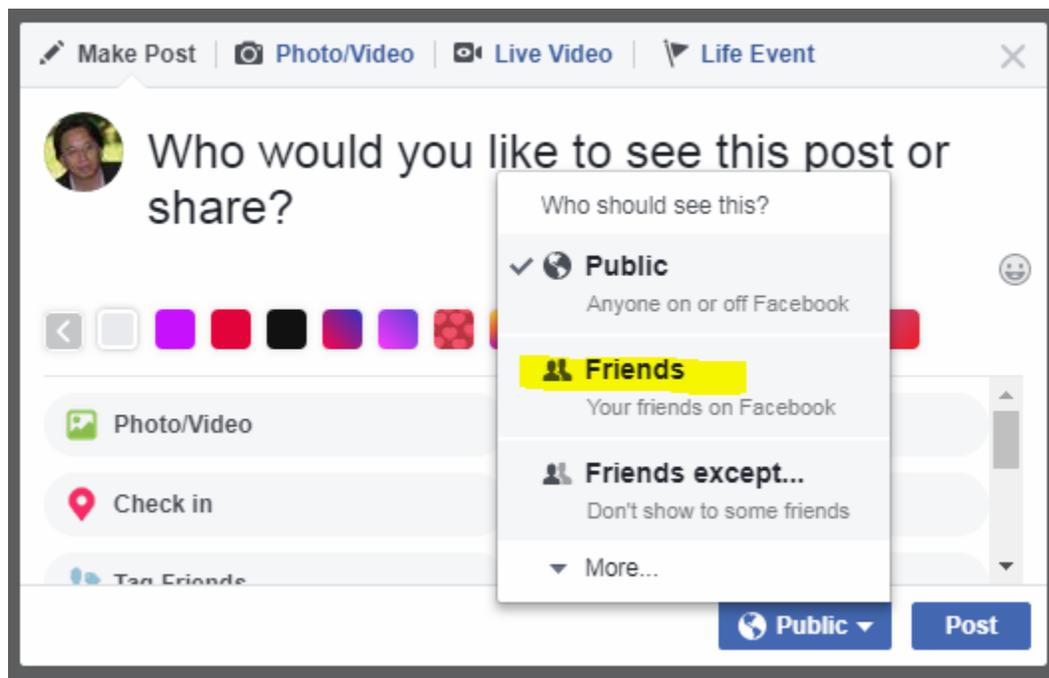


6 Easy Steps to Protecting Your Privacy on Facebook

With all the recent concerns about Facebook, it's understandable that people's first instinct is to delete their Facebook accounts. But if you want to continue to use Facebook here are 6 easy ways to protect your privacy.

Step 1 – Here's a good rule of thumb. Whenever you post something or share a post, Facebook will let you decide who to show it to (this does not apply to liking your church Facebook page posts). If you are posting something personal and you want it to only be displayed to your friends, simply click the tab next to Post and select Friends. If you are sharing your church Facebook page post, make sure you select Public, so it reaches your church Followers and larger community. By controlling what is for Friends only and what is Public you limit who sees your posts/shares and access to your Facebook Profile. Again, if you only like your church Facebook page posts there are no privacy concerns.



Step 2 – The best way to keep your Facebook Profile/personal account off the internet is to hide it from search engines like Google, Bing and Yahoo. Make sure you uncheck the Allow search engines outside of Facebook to link to your profile. This will remove your Facebook Profile/personal account and all your private information from the public search engines.

Privacy Settings and Tools

Your Activity	Who can see your future posts?	Public	Edit
	Review all your posts and things you're tagged in		Use Activity Log
	Limit the audience for posts you've shared with friends of friends or Public?		Limit Past Posts
How People Find and Contact You	Who can send you friend requests?	Everyone	Edit
	Who can see your friends list?	Public	Edit
	Who can look you up using the email address you provided?	Everyone	Edit
	Who can look you up using the phone number you provided?	Everyone	Edit
	Do you want search engines outside of Facebook to link to your profile?		
When this setting is on, search engines may link to your profile in their results.			
When this setting is off, search engines will stop linking to your profile, but this may take some time. Your profile can still be found on Facebook if people search for your name.			
<input checked="" type="checkbox"/> Allow search engines outside of Facebook to link to your profile			

Step 3 – Realize that if you Like other Facebook Pages other than your church's Facebook page, those businesses and organizations can access your information. The only way to make sure a business/organization is not using your information is to not Like them. Only Like your church Facebook page since you know the church will not share or sell your information.

Likes + Add Likes

All Likes 233 [Movies](#) [TV Shows](#) [Music](#) [Books](#) [Sports Teams](#) [Athletes](#) [People](#) [Restaurants](#) [Apps and Games](#)

	Bayard Street Presbyterian Church Religious Organization <input checked="" type="checkbox"/> Liked ▼		Grenloch First Presbyterian Church Presbyterian Church <input checked="" type="checkbox"/> Liked ▼
	St Paul's Presbyterian Church Religious Center <input checked="" type="checkbox"/> Liked ▼		Hopewell Presbyterian Church Presbyterian Church <input checked="" type="checkbox"/> Liked ▼
	Providence Presbyterian Church Religious Organization <input checked="" type="checkbox"/> Liked ▼		Kirkpatrick Memorial Presbyterian Church Religious Center <input checked="" type="checkbox"/> Liked ▼
	Townley Church Presbyterian Church <input checked="" type="checkbox"/> Liked ▼		Presbyterian Church of Jamesburg, New Jersey Religious Center <input checked="" type="checkbox"/> Liked ▼

Step 4 – If you want to keep your photos among friends only. Make sure your Facebook photos/photo album(s) are set to **Only Friends**, make sure every time you create a new Facebook album it is set to **Only Friends**.

How do I edit the privacy settings for my photo albums?

[Computer Help](#) [Mobile Help](#) ▼

[Share Article](#)

To edit the privacy settings for photo albums you've posted:

- 1 Go to your profile and click **Photos**
- 2 Click **Albums**
- 3 Click on the album you want to change the privacy of
- 4 Click **Edit**
- 5 Use the audience selector tool under **Privacy** to control who can see your album.

Step 5 – As a general rule, do not put any private information on your Facebook profile or online. That includes your birthday, your phone numbers, address and your current location. If you currently have this information on your Facebook Profile please remove it.



Step 6 – Go into your Privacy settings and make sure you remove any Apps and Websites you are allowing access to your data.

Apps and Websites

Logged in With Facebook

Active 5 Expired Removed

Data Access Allowed

These are active apps and websites. This means you recently logged into them with Facebook, and they can request info you chose to share with them. [Learn More](#)

Use this list to:

- View and update the info they can request
- Remove the apps and websites you no longer want

The three key points to protecting your privacy on Facebook are:

- Always select Friends or Public when you post or share (this does not apply to liking your church posts)
- **Only Like** your church Facebook page - do not Like or share your account with any businesses or organizations (even non-profits unless they have a no share/sell policy)
- Do not have your private information on Facebook or online

In the past few years, there have been many data/private information breaches and there will be more as technology integrates into our daily life. Facebook is dealing with the latest breach. The reality and truth is that if you use the internet, shop online, and engage in any digital transaction your information can be breached, but like with anything new in time we will learn how to successfully manage it. The

best way to limit your risk is to keep your private information offline, check your credit rating/profile at least once a year and report any suspicious activity immediately.